NATCHITOCHES PARISH LIBRARY
BOARD OF CONTROL
MEETING MINUTES
September 21, 2026

Board Members Present: Thomas Roque, Tracy Brown, Dr. Frank Fuller, Karen Terrell, Juliette Moffett, and Library Director Mona Bamburg

Board Members Absent: Rene Lewis, Barbara Smith

Guests: Courtney Freeman, Rosalind Parker, Heather Dougan, Ralph Dowden, Wayne Halm, Nora Drenner, and Francis Walker

Mr. Roque called the meeting to order at 12:19 pm.
Invocation was given by Dr. Fuller.

Public Comments:

None

Minutes:

Motion to approve the minutes as presented of the June 8, 2026, meeting was made by Mr. Tracy Brown, Dr. Frank Fuller seconded. Motion carried.

OLD BUSINESS:

Mrs. Bamburg gave an update on the proposed branches at Natchez and Robeline. The Natchez branch property has been purchased.

Motion was made by Mrs. Juliette Moffett to change the date of the December Library Board of Control meeting from December 7, 2026, to December 21, 2026, Mrs. Karen Terrell seconded. Motion carried.

Mrs. Bamburg reminded the board about the ethics and sexual harassment mandatory training.

NEW BUSINESS

Motion was made by Mrs. Juliette Moffett to purchase the Robeline property contingent on the passing of the library tax millage on the December 12, 2026, election. Mr. Tracy Brown seconded. Motion carried.

Motion was made by Mr. Tracy Brown to table a cost-of-living adjustment for all employees until after the December 12, 2026, library tax millage vote. Mrs. Karen Terrell seconded. Motion carried.

Motion was made by Mrs. Juliette Moffett to approve the budget adjustments to the 2026 library budget. Dr. Frank Fuller seconded. Motion carried.

Motion was made by Mrs. Juliette Moffett, seconded by Mrs. Karen Terrell, to approve the library's 2027 budget. Motion carried.

Motion was made by Mr. Tracy Brown, seconded by Dr. Frank Fuller, to change the wording in the Inclement Weather Policy from closing due to inclement weather to emergency closing. Motion carried.

Alan Niette presented the CIPA Compliance and Internet Safety information and stated that the library was in compliance. No action taken.

Motion was made by Dr. Frank Fuller, seconded by Mr. Tracy Brown to approve continuing health insurance coverage for full-time employees and retirees for 2027. Motion carried.

Motion was made by Mr. Tracy Brown, seconded by Mrs. Juliette Moffett to approve the 2027 library holiday schedule including library closures. Motion carried.

Motion was made by Mr. Tracy Brown, seconded by Mrs. Karen Terrell, to delete the wording in the policy manual requiring a signed Video/Photo Consent Form for using images of patrons. The policy currently states that employees shall honor requests of individuals who do not wish to be in photos or film. Motion carried.
Motion was made by Mrs. Karen Terrell, seconded by Dr. Frank Fuller, to approve the Community Give Back Fine Forgiving months of October, November, and December. Motion carried.
Motion to surplus weeded books was made by Mr. Tracy Brown, Dr. Frank Fuller seconded. Motion carried.

Reports:

The next Library Board of Control meeting will be held on Monday, December 21, 2026, at 12:00PM, at the Main Branch of the Natchitoches Parish Library.

With there being no other business, the Library Board of Control meeting was adjourned at 1:45 PM.